



VACANCY ANNOUNCEMENT

The Department of Health has a career opportunity for qualified candidates for the following position:

Title Director, IT Infrastructure [Senior Executive Service]			Salary M98 TBD
Posting Number 150-15	Position Number 652167	Number of Positions 1	Posting Period * From: 10/21/15 To: 11/4/15
Location: Management and Administration/ Office of Info & Technology Services 25 S. Stockton Street, 4th Floor, Trenton, NJ 08625			Scope of Eligibility/Open to: Applicants who Meet the Requirements
GENERAL DESCRIPTION			
<p>Provide research and direction to Senior Staff regarding IT infrastructure capabilities to support mission compliance, policy development and service enhancement as well as impact assessments on recommended or established information systems, tools and resources. Provide leadership to the various Infrastructure Project Managers via the management of IT infrastructure strategic planning / design/ development/ testing/ implementation/ technical training teams. This includes facilitating the creation of standardized platforms pertinent to infrastructure functions to build robust development and response services from Network connectivity through Email/internet communication to Server farms. Plans and directs programs implementation of new service modules, methodologies, technology applications, for inclusion in Department IT Strategic Plan. Coordinate project initiation, prioritization, and information technology resource allocation. Consult with unit Supervising Administrative Analyst regarding Infrastructure teams and equipment budget development and expenditures, IT Strategic measures and goals, Special IT Projects upgrades and integration, MOA/MOU, SLA Agreements, and daily administration of public sector employment laws and policies. Provide leadership to the Department's CyberSecurity team including development of information investigation protocols, research of Federal and State IT privacy and other related legislation, review of information configurations and access provisions, etc. Direct the development and implementation of standards, practices and procedures to ensure orderly and timely development or delivery of DOH information processing tools and resources. Promote team building and IT skills development/best practices development among staff members. Meet with agency Managers on internal and external operations that are impacted by the collection, storage, processing, analyses and dissemination of information.</p>			
REQUIREMENTS (EDUCATION / EXPERIENCE / LICENSES)			
<p>EDUCATION: A Bachelor's degree from an accredited college or university is expected. An advanced degree in management, administration, or other areas related to the particular position would be helpful.</p> <p>Five (5) years of supervisory/managerial experience and a variety of management experiences and organizational responsibilities would be helpful.</p> <p>Successful completion of the Certified Public Managers (CPM) Program will be a factor in selection. Participating in any portion of the CPM program or related programs would be helpful.</p> <p>Evidence of major professional accomplishments is required, as is demonstrated ability in communication and leadership skills.</p> <p>Demonstrated managerial skills, including such factors as inter-personal skills, decision-making, problem analysis and creative thinking, administrative judgment, delegation, managerial, or financial control, interdepartmental cooperation/liaison, development of subordinates and organizational awareness are required.</p> <p>Specific requirements may be waived by the Commissioner of Personnel with sufficient justification.</p>			
FILING INSTRUCTIONS			
Forward your cover letter, resume and application for employment** to: Chevron Griffin, Executive Assistant 3 Management and Administration Reference Posting #150-15 New Jersey Department of Health PO Box 360 Trenton, NJ 08625-0360		You can reply to this posting by emailing your cover letter, resume and application for employment to: PSTMA@doh.state.nj.us * Resumes received after the closing date MAY be considered if the position is not filled. ** NOTE: You can access the State of New Jersey Application for Employment at: www.nj.gov/health/forms/dpf-663.pdf	

- Newly hired employees must agree to a thorough background check that will include fingerprinting.
- In compliance with federal law, all persons hired will be required to verify identity and eligibility to work in the United States and to complete the required employment eligibility verification form upon hire.
- In accordance with N.J.S.A. 52:14-7, the "New Jersey First Act", all employees must reside in the State of New Jersey, unless exempted under the law. If you do not live in New Jersey, you have one year after you begin employment to relocate your residence to New Jersey.
- **The New Jersey Department of Health is an Equal Opportunity Employer.**